

Directorate of Resource Management

List of Improvements

Here's a list of improvement opportunities that can be watched for in any organization:

- ☞ Increase productivity quality.
- ☞ Increase service quality.
- ☞ Reduce material shortage.
- ☞ Increase productivity.
- ☞ Improve maintenance.
- ☞ Improve customer service.
- ☞ Expand computer utilization.
- ☞ Increase labor savings.
- ☞ Maintain equipment maintenance.
- ☞ Reduce paperwork.
- ☞ Improve purchasing procedures.
- ☞ Standardize/reduce forms.
- ☞ Reduce photocopying, fax, and phone bills.
- ☞ Reduce materials.
- ☞ Reduce inventory.
- ☞ Develop new products.
- ☞ Introduce new services.
- ☞ Reduce waste.
- ☞ Develop/expand community relations.
- ☞ Improve employee education.
- ☞ Reduce absenteeism.
- ☞ Lower tardiness.